



BACKGROUND CHECKS AND BENEFITS FACTSHEET



HISTORY / BACKGROUND

The San Francisco Board of Supervisors created the IHSS Public Authority (PA) by ordinance in May 1995. The PA provides many vital services and programs for IHSS consumers and providers, including emergency On-Call, health and dental benefits, the Mentorship Program, the One-Stop Center, criminal background checks and more.

CRIMINAL BACKGROUND CHECKS

In 2009, Assembly Bill ABX4 of the Welfare and Institution Code (W&IC) required that all current and prospective providers submit fingerprinting for a criminal background check by the Department of Justice (DOJ), as a condition of employment.

Fingerprint/Background Check Results

The San Francisco IHSS Public Authority receives background check results for San Francisco IHSS Providers (IPs) ONLY. We are the designated agency that receives the results from the Department of Justice (DOJ).

Before calling for your fingerprint results, you should have already completed the enrollment process. If you haven't done this, please call the Independent Provider Assistance Center (IPAC) at (415) 557-6200 (press 2) for further assistance and instructions. To follow up on your fingerprint results, please first contact IPAC at the number above. If there is a delay, please call (415) 593-8150.

Reminder:

Please keep the following copies after fingerprinting is completed:

- The Livescan form which is the form that the vendor returns to you
- The fingerprint RECEIPT

Maintains IHSS Provider Eligibility

If your IHSS provider eligibility has been inactivated by the State of California due to no timesheet activity for over a year, please contact the Independent Provider Assistance Center at (415) 557-6200 to determine your eligibility status. If required, you may be directed to the SF IHSS Public Authority for a notice of inactivity, SOC 881.

HEALTH AND DENTAL BENEFITS

In March 1999, the PA became the first in the state to offer independent providers health and dental benefits. The program – HEALTHYWORKERS – is administered by San Francisco Health Plan (SFHP) and includes doctor visits, hospitalization, pharmacy services, and vision care. Dental coverage is offered under Liberty Dental Plan.

Eligibility: If you are authorized to work for 2 consecutive months for at least 25 hours a month, you are eligible to apply for HEALTHYWORKERS. If you have worked and paid by IHSS for 6 consecutive months for at least 25 hours a month, you are eligible to apply for Liberty Dental Plan (LDP100 or EPO).

How to apply: Applications are automatically mailed to those who are eligible. You **MUST** fill out the application form in order to enroll. If your enrollment form is received by the Public Authority on or before the 12th of the month, your coverage will start on the 1st day of the following month.

Termination: If you do not have 25 or more authorized hours for 3 consecutive months, your health and dental insurance will be terminated. PA will notify you by letter a month before your insurance ends. If your insurance is terminated, you **MUST** complete a new enrollment form and meet the corresponding eligibility criteria before your insurance can start again.

For questions regarding health and dental benefits, please call (415) 593-8125.



CONTACT INFORMATION

For more information about On-Call or the PA's other programs, please call the main line at (415) 243-4477.



Phone: (415) 243-4477
TTY: (415) 243-4430
Fax: (415) 243-4407



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